



**Minutes CCST Board of Directors Meeting
Thursday 07th December 2023 at 7pm
Cardiff City Stadium**

	<p>Attendance: Keith Morgan[KM];Mike Spear[MS]; Phil Nifield [PN]; Jeremy Williams[JW]; Rob Jeffery[RJ];</p> <p>Apologies: Jon Day[JD]; Gethin Evans[GE] Nick Williams[NW]</p>	
	<p>The minutes of 09th November 2023 Board meeting were accepted as a true record.</p> <p><u>Matters arising/Review of Action Grid</u></p> <p>1] JW to Produce a summary of main points of the EFL Online Network meeting and distribute to Board Members.</p> <p>2] KM to seek a one to one with Chairman Mehmet Dalman with a number of strategic questions. KM has had a meeting With MD and Club legal representatives. Much was discussed regarding current legal issues with Nantes.</p> <p>New Action 1. KM will prepare a report that will go out to members when all parties are happy to release.</p> <p>3] RJ to liaise with Paul Evans on his timescale in deciding to delete members that have not signed back up.</p> <p><u>Correspondence</u></p> <p>1] E-mail received from FSA reference copyright enforcement: The CCST have been informed of the danger associated with using images without permission. RJ reported we are in good shape regarding this issue and the plan is to be mindful of this in future media work.</p> <p>2] E-mail from Cardiff City Community Foundation outlining priorities for financial support.</p> <p>Action2 KM will respond and explain the CCST's donation policy for forthcoming year.</p> <p>3] Rookwood sounds requested £75 towards running costs of Hospital Broadcasting. A cheque will be handed over at next home game to Charlie Brown.</p> <p>4] A CCST member recently e-mailed with questions reference our support for the Memorial Garden and other such projects. MS replied to this.</p> <p><u>Governance and Compliance</u></p> <p>1] Governance Audit: Nothing of note to report.</p> <p><u>Relationships/communications</u></p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">Progressing</p> <p style="text-align: center;">Completed</p>

	<p>1] Fans Advisory Board (FAB) update: A lengthy discussion took place reference election processes and stiff election timelines. More information will be available from the Club and CCST soon.</p> <p><u>Financial matters</u></p> <p>1] General update on finances: Board members received up to date figures prior to the meeting via e-mail.</p> <p>1] Natwest Business Mandate: ongoing. In order for NW to progress. Form will need to be completed by existing signatories. Minutes to the meeting of the intentions to add signatories will need to be submitted.</p> <p>Action 3 To that end it was agreed that David Craig and Keith Morgan will complete as existing signatories and the following will be added: Nick Williams – Treasurer Michael Spear – Vice chair</p> <p><u>Social events/community work</u></p> <p>1] Foodbank collection: this will take place on Saturday prior to the Millwall home game. All planning has been finalised. The club will provide two players to donate and be present during the collection.</p> <p>.</p> <p>2] Magazine: Planned for June 2024</p> <p>3] The Memorial Garden; MS briefed the forum on ongoing projects. Weather has again hindered much of the maintenance.</p> <p>The date/time/venue for the next meeting Thursday 04th January 2024. </p>	<p>All Board Members</p>
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Action Grid

Action	Item	To
1	Seek a one to one with Chairman Mehmet Dalman with a number of strategic questions. This is progressing and is a new action	KM
2	Community foundation support request. Trust to respond to the e-mail and explain policy and donation limits for 2024-2025.	KM
3	Business Mandate for Trust Bank account. An action placed on existing signatories and intended signatories	KM/NW/DC/MS