



**Minutes CCST Board of Directors Meeting
Thursday 07th March 2024 at 7pm
Cardiff City Stadium**

	<p>Attendance: Mike Spear [MS]; Phil Nifield [PN]; Jeremy Williams [JW]; Rob Jeffery [RJ]; Gethin Evans [GE] Nick Williams[NW] Apologies: Keith Morgan [KM]; Jonathan Day [JD];</p>	
	<p>The minutes of 07th February 2024 Board meeting were accepted as a true record.</p> <p><u>Matters arising/Review of Action Grid</u></p> <p>1] An Action on KM to forward the latest FSA update to the Board reference registering with FSA for the Director training. Action complete. However, the registration for, and carrying out the Training is ongoing.</p> <p><u>Correspondence</u></p> <p>1] An e-mail from Trust Member in relation to his letter to, and reply from SWP, regarding the Sloper Road closure and policing of Bristol City home game in October. The member has asked the Trust to contact the club and enquire about ways that Fans can be better informed of such closures. Maybe advance warning of such closures in the future via e-mails to be sent out to ST holders. Action1 MS to contact Stadium Manager Wayne Nash and discuss.</p> <p>2] E-mail from Trust member highlighting some inadequacies with the concourse and facilities in the away supporter section at Ashton Gate. 3] E-mail from Trust member enquiring to the status of the proposed Fan Zone at the CCS. Post meeting note: RJ and MS attended the SLO meeting on 11th March. Where the question was asked. The reply was that there are no funds available for the Fan Zone which would be a loss-making venture at this time. It will be reviewed periodically.</p> <p><u>Governance and Compliance</u></p> <p>1] Accounts 2023-2024: NW to complete liaison with Trust Auditors asap to finalise audit of accounts in good time for the AGM.</p> <p><u>Relationships/communications</u></p>	<p align="center">Ongoing</p> <p align="center">MS</p>

<p>1] Fans Advisory Board (FAB) update post inaugural meeting: MS explained to the Board his reasons for resigning from the FAB. Jeremy Williams was voted to replace MS as one of the two Trust Statutory members of the FAB. Trust board members agreed as a Trust we would raise issues we think should periodically be put up to the FAB. And in addition will continue to raise issues direct with the club post monthly Trust Board Meetings.</p> <p><u>Financial matters</u></p> <p>1] General update on finances: NW sent out latest financial report and issues to Board members prior to the meeting. NW stated, the subscriptions were down on the previous year. 2] Methods of Membership Annual Subscription: RJ explained Paypal is proving problematic and after two years of attempting to shake off the problems, we need an alternative. Using Stripe as an alternative was discussed. GE briefed the Forum on the makeup of Stripe. All agreed it is the way ahead for those people wishing to pay online. GE stated he set up a Stripe account for the Trust a few months back. In order to be completed and up and running, it requires certain fields to be populated with data by a bank signatory. Action 2 KM to populate areas of the Stripe account with the relative data. Stripe can then be put up on the website as a payment tool.</p> <p><u>Social events/community work</u></p> <p>1] Proposed organising of a former player's event: the timelines were discussed, and it was agreed it will be put on hold for the time being. 2] DSA Quiz night 18th April: RJ shared the information he had on this event. RJ to further remind members by email of the arrangements for the quiz night to maximise attendance 3] Trust AGM: 30th May TBC. MS stated he has had a reply from Compass regarding the costs of using Ricoh suite. The board agreed to go with this date. At this time we are awaiting a reply from prospective VIP guests Rob Phillips, Jason Perry and one other.</p> <p>In order to try and encourage more Members to stand for Board Membership it was agreed that all current Board Members would stand down and re-submit themselves, if they so wish, for re-election to be confirmed at the forthcoming AGM</p> <p>Action 3: MS to confirm with Compass arrangements for the AGM to be held at the Ricoh Suite. 2] Foodbank collection: Next collection December TBC. 3] Magazine: Issued to members in February.</p>	<p>KM</p> <p>MS</p> <p>All Board Members</p>
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	<p>4] The Memorial Garden; MS briefed the forum on ongoing projects.</p> <p><u>AOB</u> None The date/time/venue for the next meeting Wednesday 04th April TBC 2024.</p>	
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Action Grid

Action	Item	To
1	MS to contact Stadium Manager Wayne Nash and discuss Rob Goughs request	MS
2	KM to populate areas of the Stripe account with the relative data, in order to proceed with Stripe.	KM
3	MS to confirm with Compass arrangements for the AGM to be held at the Ricoh Suite.	MS